



**NJ MERGED BRANCH 38  
FORMAL REQUEST FORM**



Case: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

**Pursuant to the Steward's rights as provided for in Articles 17 & 31 of the National Agreement, the following documentation and / or time is requested for the investigation of the grievance identified above. Please inform the requestor as to when the requests will be fulfilled or if there is any problem with accommodating any or all of the requests.**

Requests:

Steward signature: \_\_\_\_\_