

MSP SCAN TRACKING FORM

Enter scan using : between hours and minutes. Enter 0:30 for lunch Enter # of days worked in D column.

SCANS	Saturday	Time	Monday	Time	Tuesday	Time	Wednesday	Time	Thursday	Time	Friday	Time	Week Tot	D	AVG.	
BEGIN TOUR	7:50		7:50		7:50				8:00		7:50					
HOT CASE	8:49	0:59	8:49	0:59	8:49	0:59		0:00	8:49	0:49	8:49	0:59	4:45	5	0:57	HOT CASE
Office Time		1:10		1:10		1:10		0:00		1:00		1:10	5:40	5	0:56	Office Time
DEPART	9:00		9:00		9:00				9:00		9:00					
# 1	9:12	0:12	9:12	0:12	9:12	0:12		0:00	9:12	0:12	9:12	0:12	1:00	5	0:12	# 1
# 2	9:54	0:42	9:54	0:42	9:54	0:42		0:00	9:54	0:42	9:54	0:42	3:30	5	0:42	# 2
# 3	10:14	0:20	10:14	0:20	10:14	0:20		0:00	10:14	0:20	10:14	0:20	1:40	5	0:20	# 3
# 4	11:23	1:09	11:23	1:09	11:23	1:09		0:00	11:23	1:09	11:23	1:09	5:45	5	1:09	# 4
# 5	11:48	0:25	11:48	0:25	11:48	0:25		0:00	11:48	0:25	11:48	0:25	2:05	5	0:25	# 5
# 6	12:54	1:06	12:54	1:06	12:54	1:06		0:00	12:54	1:06	12:54	1:06	5:30	5	1:06	# 6
# 7	13:36	0:42	13:36	0:42	13:36	0:42		0:00	13:36	0:42	13:36	0:42	3:30	5	0:42	# 7
# 8	14:10	0:34	14:10	0:34	14:10	0:34		0:00	14:10	0:34	14:10	0:34	2:50	5	0:34	# 8
# 9	15:55	1:45	15:55	1:45	15:55	1:45		0:00	15:55	1:45	15:55	1:45	8:45	5	1:45	# 9
RETURN	16:00	0:05	16:00	0:05	16:00	0:05		0:00	16:00	0:05	16:00	0:05	0:25	5	0:05	RETURN
Road Time		7:00		7:00		7:00		0:00		7:00		7:00	11:00	5	7:00	Road Time
END TOUR	16:50		16:50		17:00				16:54		17:25					
Lunch (0:30)		0:30		0:30		0:30				0:30		0:30				Pay Stub Hours
Paid Hours		8:30		8:30		8:40		0:00		8:24		9:05	43:09:00			Paid Hours Worked

SCANS	Saturday	Time	Monday	Time	Tuesday	Time	Wednesday	Time	Thursday	Time	Friday	Time	Week Tot		AVG.	
BEGIN TOUR	7:50		7:50		7:50		7:50				6:50					
HOT CASE	8:49	0:59	8:49	0:59	8:49	0:59	8:49	0:59		0:00	8:49	1:59	5:55	5	1:11	HOT CASE
Office Time		1:10		1:10		1:10		1:10		0:00		2:10	6:50	5	1:08	Office Time
DEPART	9:00		9:00		9:00		9:00				9:00					
# 1	9:12	0:12	9:12	0:12	9:12	0:12	9:12	0:12		0:00	9:12	0:12	1:00	5	0:12	# 1
# 2	9:54	0:42	9:54	0:42	9:54	0:42	9:54	0:42		0:00	9:54	0:42	3:30	5	0:42	# 2
# 3	10:14	0:20	10:14	0:20	10:14	0:20	10:14	0:20		0:00	10:14	0:20	1:40	5	0:20	# 3
# 4	11:23	1:09	11:23	1:09	11:23	1:09	11:23	1:09		0:00	11:23	1:09	5:45	5	1:09	# 4
# 5	11:48	0:25	11:48	0:25	11:48	0:25	11:48	0:25		0:00	11:48	0:25	2:05	5	0:25	# 5
# 6	12:54	1:06	12:54	1:06	12:54	1:06	12:54	1:06		0:00	12:54	1:06	5:30	5	1:06	# 6
# 7	13:36	0:42	13:36	0:42	13:36	0:42	13:36	0:42		0:00	13:36	0:42	3:30	5	0:42	# 7
# 8	14:10	0:34	14:10	0:34	14:10	0:34	14:10	0:34		0:00	14:10	0:34	2:50	5	0:34	# 8
# 9	15:55	1:45	15:55	1:45	15:55	1:45	15:55	1:45		0:00	15:55	1:45	8:45	5	1:45	# 9
RETURN	16:00	0:05	16:00	0:05	16:00	0:05	16:00	0:05		0:00	16:00	0:05	0:25	5	0:05	RETURN
Road Time		7:00		7:00		7:00		7:00		0:00		7:00	11:00	5	7:00	Road Time
END TOUR	16:50		17:23		16:50		16:59				17:00					
Lunch (:50)		0:30		0:30		0:30		0:30				0:30				Pay Stub Hours
Total Hours		8:30		9:03		8:30		8:39		0:00		9:40	44:22:00			Paid Hours Worked